

PORT WASHINGTON

Union Free School District

Robin Allen, Transportation Supervisor

MICHAEL J. HYNES, Ed.D. 516-767-5005

Superintendent

Administration Building
100 Campus Drive, Port Washington, NY 11050
FAX 516-767-5007

Dear Parents,

Residents of the Port Washington School District whose children are planning to attend a non-public school must submit an **Application for Transportation** to the school district **on or before April 1, 2022**. Failure to submit the application prior to April 1st may jeopardize your ability to qualify for transportation. The eligibility guidelines for the Port Washington School District are as follows: K-5 more than ½ mile, 6-8 more than ¾ mile and 7-12 more than 1¼ mile. Transportation is not provided for a school over 15 miles from the residence.

Busing begins on the first day of the Port Washington School District calendar. Transportation **is not** provided on days the Port Washington Public Schools are not in session: Columbus Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King Day, President's Day, Memorial Day and Labor Day. There is also **no bus service for orientation days**. Late buses will be provided only if there are five or more students who will be riding the late bus every day.

In the event of inclement weather which necessitates the closing of the Port Washington School District, there will be no transportation provided to schools out of the district. School closing information can be found on our website, Portnet.org

The Port Washington Transportation Application is the only acceptable form for transportation and must be completed each year for every student as required by law. It is the parent/guardian(s) responsibility to notify the Port Washington School District of any change of address and/or phone number or when transportation is no longer required.

Eligible children **must** be five years old no later than **December 1, 2022**. Public school age regulations govern all transportation eligibility. **All new students must register at our Central Registration at the Administrative Annex located at Avenue C, Port Washington. A registration packet can be obtained by calling 767-5470 or thru the district website at portnet.org and accessing the Parents and Students toolbar.**

Please fill in all the information on the application and return to the above address no later than **APRIL 1, 2022**. If there are any questions, please contact the transportation office at 767-5030 between 8:00 am and 4:00 pm.

Sincerely,

Robin Allen
Transportation Supervisor

**FAILURE TO SUBMIT THIS TRANSPORTATION REQUEST FORM ON OR BEFORE APRIL 1, 2022
COULD RESULT IN YOUR CHILD BEING INELIGIBLE FOR DISTRICT TRANSPORTATION FOR THE
SCHOOL YEAR. IN THOSE CASES, THE COST AND THE ARRANGEMENT FOR TRANSPORTATION
WILL BE THE PARENTAL RESPONSIBILITY.**

(application on reverse side)

DUE APRIL 1, 2022

**PORT WASHINGTON SCHOOL DISTRICT
APPLICATION FOR TRANSPORTATION TO A NON-PUBLIC SCHOOL
2022/2023**

PLEASE PRINT

Student's Name _____
LAST NAME FIRST NAME

Address _____

Town _____ Zip Code _____

Telephone Number _____ Date of Birth ____/____/____

Grade in September 2022 _____ Male _____ Female _____

(Kindergarten students **must** register at Central Registration)

School Attending _____

Address _____

Town _____ Zip Code _____

Telephone Number _____ Fax Number _____

School Opening Date _____ School Hours _____
(Please include school calendar if available).

Father's Name _____ Cell # _____ Work # _____ Email _____

Mother's Name _____ Cell # _____ Work # _____ Email _____

Emergency Contact Person _____ Emergency Phone # _____

Additional Information/Comments: _____

I acknowledge that I have read all statements and completed all information on both sides of this transportation request form and request transportation under Section 3635 of the New York State Education Law.

Parent Signature _____ Date _____