



COLD SPRING HARBOR CENTRAL SCHOOL DISTRICT
75 GOOSE HILL ROAD
Cold Spring Harbor, New York 11724

Transportation Office: 631-367-5920
Fax: 631-692-5653

To the Parents of Private and Parochial Students:

All students who will be attending a private or parochial school during the 2023-2024 school year must submit a transportation application by April 1, 2023. If your child will not need transportation, please indicate this on the application. A separate transportation application must be submitted each year for each child. Once your application is received, a confirming email will be sent to you. Late buses will be provided if there are at least five students from the private school requesting a late bus. Late buses are provided for students in grades seven-twelve only.

All families that are new to CSH School District must first register in the district. Please visit our website www.csh.k12.ny.us and select the link for Registration. If you are already a resident and have a change of address, please contact the district registrar at 631-367-5910 to change your address. Kindergarten students must be five years of age by December 1, 2023 in order to be considered for transportation and textbooks. Information regarding textbook pick up and drop off will be posted on the district website at the end of the school year.

When the CSH School District is closed due to inclement weather, there will not be transportation to private schools. If the district is operating on a delayed opening, then all private schools will be transported on the same delayed schedule. If the private school has a delayed opening and the district does not, there will not be late transportation to the private school. School closing information can be found on our website.

If your child requires any special education services, you must notify the district in which the private or parochial school is located by June 1, 2023. Any requests received after June 1st will be denied by the district of location.

If you have any questions or concerns, please feel free to contact me at 631-367-5920 or jluna@csh.k12.ny.us.

Thank you,

Jean Luna
Transportation Coordinator

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2023 – 2024 PRIVATE SCHOOL TRANSPORTATION APPLICATION

***FORM MUST BE SUBMITTED PRIOR TO APRIL 1, 2023
NO REQUEST WILL BE HONORED AFTER THIS DATE***

I request transportation for my child to the following school:

Private School: _____

School address: _____

School Hours: _____ After school activity late bus needed Yes / No (circle one)
(late bus is provided for grades 7-12 only)

_____ My child will attend the private school indicated above but will not need transportation.

Student's Name: _____ DOB: _____ Grade (in 23-24: _____

Home Address: _____

Please list contact phone #'s by priority:

Phone 1: _____ Phone 2: _____ Phone 3: _____

Email address: _____

Emergency #1: _____ Emergency #2: _____

Parent/Guardian Name: _____ Parent/Guardian Signature: _____

If your home is within 15 road miles of the private school your child will attend, CSH School District will provide transportation for your child. If your home is beyond the 15 road mile limit, the school district will not provide transportation unless we have at least one student living in the district who also will be attending that private school and lives within the 15 road mile mileage limit. Fax, mail or email your application as an attachment to jluna@csh.k12.ny.us. You will receive an email confirming receipt of your application.

Application received in office on: _____ via: _____