



April 15, 2020

Dear HCA Community,

Welcome back! We hope you had a beautiful Easter weekend. Now it's time for us to get back into our new routine and continue "Nurturing the Spirit, and Challenging the Mind." We took time over our abbreviated Spring Break to tweak our schedules in order to make the most of our new learning platform. Most of the changes really pertain to our lower school, grades K-4. Our middle school students will continue with the same schedule they had prior to the break. We are working together as middle school teachers to better balance the workload for the students.

Our lower school students will see many new changes:

- Math in grades K-4 will be presented live using Google Meet (currently being used for all live classes) on Mondays in two small groups.
 - Lessons will be 30 minutes in length and present the math concept to be focused and built upon throughout the week
- Reading and Writing will be presented live using Google Meet on Wednesdays in two small groups.
 - Lessons will be 30 minutes in length and focus on reading fluency, comprehension, and writing skills.
- For both Math and Literacy:
 - Groups will be divided alphabetically and according to conflicts with regards to siblings in other classes in the lower school. We want to make sure we don't have two or more siblings having class at the same time as live classes may, in some cases, require the assistance of an adult. Please note that these groupings are not based on ability.
 - We understand that not all children will be able to attend live classes and therefore all live classes will be recorded so that children can watch again later or at a more convenient time.
- Extra Help will be by appointment
 - If your child is struggling with a particular concept, simply email the teacher and they will schedule an extra-help session with your child. This will help create a one on one experience with the students and the teacher will be able to directly address any issues. If more than one student has the same question, the teacher may have a small group extra help session. However, no extra help session will include more than 3 students at a time.

- Prayer Group will continue to occur live every week for all students grades K-4
- Virtual Play Dates will continue to be offered weekly, but they are not mandatory. However, we do encourage students to attend so as to keep a connection with classmates.
- Pre-recorded videos will continue to be provided when live classes are not being held. These videos will be of greater length and will build upon the concept presented in the live lesson.

As we move into having live academic classes for students in grades K-4, it is important to:

- Create a quiet place for your child to attend the live class free of distractions.
- Remember to click the mute button upon entering class. Students can unmute when the teacher calls on them.
- Help students understand that they are to treat live classes the same way they would as if they were in class on campus.

This new program for lower school students will begin on Monday, April 20th and the schedule will be sent out by Friday, April 17th. If you have any questions please do not hesitate to ask me. We are here to help each and every family.

Our ECC students will continue to receive their regular recordings and we will be adding movement and music as well.

We are continuing to plan for several scenarios given the uncertainty of the situation. We want to make sure we are ready for anything. We will be sending more targeted notices to specific grades such as grade 2 with regards to First Communion and grade 8 with regards to graduation and any high school placement information.

The campus is lonely and is looking forward to welcoming you all back very soon. Until then, look at our beautiful second home in bloom.



With Grace and Blessings,
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